

# How to Update Your Billing Information

To ensure uninterrupted service, please follow these steps to update your billing information on our site.

## Step-by-Step Guide

### 1. Log In to Your Account

- Go to our website and enter your login credentials.

### 2. Navigate to the My Account Section

- Once logged in, find and click on "My Account" in the navigation menu on the left side of the page.

### 3. Access Your Subscription

- Under the "My Account" menu, click on "Subscriptions."

### 4. Select Your Subscription

- Locate and click on your active subscription. You will see details such as Plan, Terms, Status, etc.

### 5. Update Billing Information

- Click on the "Billing" tab next to "Code."
- You will see your current payment method and card details.
- Find the "Update Card Details" section.

UTM Simple  
The Simple One

FEATURES PRICING

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AI Knowledge Base  
My Account

PLAN	TERMS	STATUS	START	END	PAYMENT METHOD
Professional	\$99.00 / month	Active	11/6/2024	12/6/2024	Credit Card

Code Billing

Card number: ..... 6085  
Expiry date: 10/2028

Update Card Details

Card number: [input field] link 1013

Update Card

## 6. Enter New Card Information

- Enter your new card number in the provided field.
- Ensure that all details are correct.

## 7. Save Your Changes

- Click the "Update Card" button to save your new billing information.

## 8. Confirmation

- You should receive a confirmation that your billing information has been updated successfully.

For any issues or further assistance, please contact our customer support team.

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